**Approved for Release
by the Senate
of the University of Victoria**

University
of Victoria

MINUTES

A meeting of the Senate of the University of Victoria was held on February 2, 2018 at 3:30 p.m. in the Senate and Board Chambers, University Centre, Room A180.

1. **APPROVAL OF THE AGENDA**

   Motion: (C. Krull/B. Smith)
   That the agenda be approved as circulated.

   CARRIED

2. **MINUTES**

   a. **January 5, 2018**

      Motion: (R. Lipson/B. Smith)
      That the minutes of the open session of the meeting of the Senate held on January 5, 2018 be approved and that the approved minutes be circulated in the usual way.

      CARRIED

3. **BUSINESS ARISING FROM THE MINUTES**

There was none.

4. **REMARKS FROM THE CHAIR**

   a. **President's Report**

Prof. Cassels provided a report to Senate. With respect to matters at the provincial level, he commented on a recent meeting with the Minister of Advanced Education, Skills and Training and the presidents of BC post-secondary institutions. He reported that the university had received the annual government mandate letter from the provincial government and commented on the priorities outlined in it. Prof. Cassels also reported on recent meetings with the Minister of Education and the Minister of Jobs, Training and Technology.

Prof. Cassels reported on a recent funding announcement for a technology expansion in the province. He said the university had received funding for 500 new seats in Engineering and Computer Science programs over four years. Prof. Cassels commented that this expansion was aligned with the university's direction and matched areas of highest student demand.

A question was raised regarding the number of students dropping out of programs, which had been reported in a recent Martlet article. Prof. Cassels responded that the university's retention rate fell in the middle of the provincial range. He said it was difficult to assess completion rates solely at the institutional level because of the robust transfer system in the province. Prof. Cassels added that, on a student basis, completion rates in the province were high.

Prof. Cassels announced that Dr. Castle was within 18 months of the end of his first term as Vice-President Research. In accordance with the university's policy, Prof. Cassels said an appointment committee would be established. He reviewed the first steps in the committee's process, which were to acquaint itself with the requirements of the position and review the candidate criteria. He said the incumbent would then be asked if he wished to be considered for review. Prof. Cassels said he would keep Senate informed.

b. Pre-release Draft of UVic Strategic Framework

Prof. Cassels introduced the pre-release draft of the Strategic Framework. He outlined the process that had been undertaken since the Joint Senate Board Retreat and commented on how feedback from that event had been incorporated into the draft. Prof. Cassels said the draft would be released to the university community the following week for consultation and then presented to Senate for recommendation to the Board of Governors for approval. He asked members of Senate for feedback.

Members of Senate provided comments on the draft Strategic Framework. These included:
- Provide Senate with another opportunity to comment on the draft Strategic Framework before recommending a final version to the Board.
- Sections of the framework, including those focused on Respect and Reconciliation and Sustainable Futures, are very strong.
- Some wording could be revised to reflect that the university is already achieving some of the goals.
- Some members disliked use of the words "excellent" and "excellence". Others liked the words and affirmed this description of our achievements and aspirations.
- Some phrases, such as "fostering resilience" and "dynamic learning", could be clarified to ensure the intent is accurately conveyed.
- Inclusion of statements around mental and physical health and wellness for students, faculty and staff are important.
- Statements around goals related to research should not be limiting.
- The draft appropriately includes statements around strategic risk.
- Inclusion of statements around equity, diversity and inclusion were welcomed and affirmed to be important.
- The focus on timely graduation is good; however, the measure of "timely" should consider programmatic requirements as well as extracurricular and experiential learning opportunities.

Prof. Cassels thanked members of Senate for their feedback and the thoughtful discussion. He said he would try to come back to Senate with an update before the final Strategic Framework was presented. Prof. Cassels encouraged members of Senate to provide feedback during consultations with the university community.

c. **2017 Strategic Research Plan Implementation Progress Report**

Dr. Castle delivered a presentation on the implementation of the Strategic Research Plan. He reminded members of the structure of the Strategic Research Plan and outlined how progress with respect to implementation was assessed. Dr. Castle reviewed the strategic priorities outlined in the plan and highlighted some of the university's accomplishments in achieving the objectives set out under these priorities. He commented on research income, research communications, and IdeaFest. Dr. Castle provided information on external research awards and the university's REACH Awards. He highlighted achievements in innovation and developing partnerships. Dr. Castle provided information on Faculty and Centre annual research planning, and described the Faculty Grant Officers Program being implemented as a pilot project to expand grant facilitation support.

5. CORRESPONDENCE

There was none.

6. PROPOSALS AND REPORTS FROM SENATE COMMITTEES

a. **Senate Committee on Academic Standards**

i. **Computer Science - Change to Minimum Grade Required for Courses Offered by Other Faculties or Institutions**

Dr. Beam introduced the proposal. Dr. LillAnne Jackson, Associate Dean, Faculty of Engineering outlined the details of the proposal.

A question was raised regarding how the proposal would be operationalized. Ms. Greengoe responded that it would be possible to ensure the regulation was met, but noted that this would not be without challenges in the system.

It was noted that courses in Computer Science and Software Engineering are not taken in other faculties. A suggestion was made to change the wording "in another faculty" to "at the university". This was accepted as a friendly amendment.

> Motion: (S. Beam/L. Charlton)
> That Senate approve the proposed change to the program requirements for Computer Science programs effective May 1, 2018.

CARRIED

b. **Senate Committee on Admission, Re-registration and Transfer**

i. **Faculty of Engineering, Computer Science - Change to admission requirements for transfer applicants (New applicants and applicants from other faculties)**

Dr. Gray introduced the proposal.

A concern was raised regarding whether this proposal put the university at risk of violating the provincial transfer system put in place through the BC Council on Admissions and Transfer (BCCAT). If the proposal was approved, students who met transfer requirements would not be able to apply transfer courses to the program. Ms. Greengoe confirmed that there are established principles for transfer laid out by BCCAT. She said this proposal would raise questions at BCCAT, but she expected that the rationale would be understood. In response to a question, Ms. Greengoe confirmed that no specific agreements with other institutions would be violated by this proposal. Dr. Jackson added that students would still be able to transfer these courses into the university; however, they would not be able to apply them to the program.

A concern was also raised about internal inequity. If the proposal was approved, current UVic students registered in other Faculties would be required to receive higher grades than students registered in the Faculty of Engineering if they wished to apply these courses to the program. Dr. Jackson said this proposal focused on setting a minimum standard for admission to the program and that the intent was to be clear with students about performance requirements necessary for success in the program. Questions were raised regarding success of students within the Faculty who do not meet these grade requirements, and a suggestion was made that the proposal be expanded to apply to all students. Dr. Jackson explained the progression requirements for students within the Faculty.

Prof. Cassels summarized the discussion. He said he heard support from Senate for grade requirements that ensured student success in the program, but that there were some outstanding concerns and questions.

> Motion: (G. Gray/M. Garcia-Barrera)
> That Senate approve the Faculty of Engineering change to the
> admission requirements for the Computer Science program in the
> academic calendar, effective May 1, 2018.
>
> **DEFEATED**

ii. **Faculty of Education, BA Recreation and Health Education Year 1 Admission Requirements**

Dr. Gray introduced the proposal.

> Motion: (G. Gray/S. Hundza)
> That Senate approve the Faculty of Education change to the
> admission requirements for the BA, Recreation and Health
> Education program in the academic calendar, effective May 1, 2018.
>
> **CARRIED**

iii. Faculty of Education, BSc Kinesiology - Year 1 Admission Requirements

Dr. Gray introduced the proposal.

> Motion: (G. Gray/S. Hundza)
> That Senate approve the Faculty of Education change to the
> admission requirements for the BSc Kinesiology program in the
> academic calendar, effective May 1, 2018.

CARRIED

iv. Annual Report

Dr. Gray introduced the report. There were no questions from members of Senate.

c. Senate Committee on Awards

i. New and Revised Awards

Dr. John Walsh, Chair, Senate Committee on Awards, introduced the proposal.

A question was raised regarding the change in wording in the Royal Jubilee Hospital School of Nursing Alumnae Association Award. Dr. Walsh said this wording reflected a request from the donor.

> Motion: (A. Lepp/K. Fairley)
> That Senate approve, and recommend to the Board of Governors that
> it also approve, the new and revised awards set out in the attached
> document:
>
> - Glenn and Mary Daugharty Bursary in Music (revised)*
> - Emergency Fund for Social Work Students (new)
> - Harris & Company Award in Legal Ethics (new)
> - Harris & Company Bursary (new)
> - Faculty of Human and Social Development Indigenous Student
>   Emergency Fund (new)*
> - Nimrod Hungarian Mobility Award (revised)*
> - Acheson Sweeney Foley Sahota LLP Prize in Torts (revised)
> - Royal Jubilee Hospital School of Nursing Alumnae Association
>   Student Award (revised)*
> - Knowledge First Foundation Scholarship (new)*
> - Rita Perry Hammett Bursary (revised)*
> - Suntracker Technologies Scholarship (new)
> - Phoenix Theatre Graduate Student Travel Award (new)
>
> *Administered by the University of Victoria Foundation*

CARRIED

    d. Senate Committee on Curriculum

      i. 2018-2019 Cycle 1 Curriculum Changes

Dr. Haskett introduced the proposal.

Dr. Kuehne noted that the curriculum submissions included program and course submissions for the JD/JID program. She reminded members of Senate that this program had not yet received Ministry approval and said the submissions had been included on the basis that approval would be received before the calendar's effective date. Dr. Kuehne said the submissions would not be included in the academic calendar if approval was not received.

    Motion: (T. Haskett/S. Lewis)
    That Senate approve the curriculum changes recommended by the
    Faculties and the Senate Committee on Curriculum for inclusion in the
    2018-2019 academic calendar, effective May 1, 2018.

                                                        CARRIED

    Motion: (T. Haskett/S. Lewis)
    That Senate authorize the Chair of the Senate Committee on
    Curriculum to make small changes and additions that would otherwise
    unnecessarily delay the submission of items for the academic calendar.

                                                        CARRIED

7. PROPOSALS AND REPORTS FROM FACULTIES

There were none.

8. PROPOSALS AND REPORTS FROM THE VICE-PRESIDENT ACADEMIC AND PROVOST

    a. Enrolment Projections for 2018-2019

Dr. Kuehne introduced the proposal. She reviewed some details of the report.

An editorial error was noted in the body of the report.

    Motion: (V. Kuehne/S. Lewis)
    That Senate approve, and recommend to the Board of Governors that it
    also approve, a recommended enrolment level of 17,913 FTE for the
    2018/19 academic year, subject to revisions in the event of new
    information regarding mandated growth, funding levels, and application
    rates.

                                                        CARRIED

9.   OTHER BUSINESS

a.   Ten-Year Sessional Calendar

Ms. Andersen introduced the proposal. She noted that a request to lengthen the time between the end of classes in December and the start of classes in January had been submitted to the Senate Committee on Agenda and Governance. Ms. Andersen also noted that a change had been made to the start date for May (A) classes in particular years to address an anomaly in term length.

> Motion: (T. Haskett/M. Garcia-Barrera)
> That Senate approve the 2017-2027 Ten-Year Sessional Calendar.

CARRIED

b.   Academic Year Important Dates

Ms. Andersen introduced the proposal.

> Motion: (B. Smith/S. Klein)
> That Senate approve the Academic Year Important Dates calendar for the period May 2019 through December 2019 for submission to the online academic calendar and for the academic calendar May 2018 publication.

CARRIED

c.   Senate Meeting Dates

Ms. Andersen introduced the proposal.

> Motion: (B. Smith/R. Hicks)
> That Senate approve the 2018-2019 Senate Meeting Dates and Other Important Dates schedule.

CARRIED

There being no other business the meeting was adjourned at 5:32 p.m.

Name	In Attendance	Regrets		Position
Alamchandani, Dheeraj	☐	☐	Student Senator	Elected by the students
Andersen, Carrie	☑	☐	Associate University Secretary	By invitation
Angelblazer, Pierre-Paul	☐	☐	Student Senator	Elected by the students
Aragon, Janni	☑	☐	Faculty of Social Sciences	Elected by the Faculty
Baer, Doug	☑	☐	Faculty of Social Sciences	Elected by the faculty members
Bashir, Rizwan	☑	☐	Convocation Senator	Elected by the convocation
Beam, Sara	☑	☐	Faculty of Graduate Studies	Elected by the Faculty
Beaveridge, Chandra	☑	☐	Convocation Senator	Elected by the convocation
Begoray, Deborah	☑	☐	Faculty of Education	Elected by the faculty members
Bengtson, Jonathan	☐	☒	University Librarian	Ex officio
Burford, Neil	☑	☐	Faculty of Science	Elected by the Faculty
Butler-Palmer, Carolyn	☐	☒	Faculty of Fine Arts	Elected by the Faculty
Calder, Gillian	☑	☐	Faculty of Law	Elected by the Faculty
Cantarutti, Brent	☑	☐	Student Senator	Elected by the students
Cassels, Jamie	☑	☐	President and Vice-Chancellor	Chair of Senate
Castle, David	☑	☐	Vice-President Research	Ex officio
Charlton, Lauren	☑	☐	Convocation Senator	Elected by the convocation
Chasib, Noor	☐	☐	Student Senator	Elected by the students
Clarke, Jo-Anne	☑	☐	Dean, Division of Continuing Studies	Ex officio
Colby, Jason	☐	☐	Faculty of Humanities	Elected by the Faculty
Cumberland, Mackenzie	☐	☐	Student Senator	Elected by the students
Devor, Aaron	☑	☐	Faculty of Social Sciences	Elected by the faculty members
Driessen, Peter	☐	☐	Faculty of Engineering	Elected by the Faculty
Dunsdon, Jim	☑	☐	Associate Vice-President Student Affairs	By invitation
Durno, John	☑	☐	Librarian	Elected by the Professional Librarians
Eastman, Julia	☑	☐	University Secretary	Secretary of Senate
Evans, Stephen	☑	☐	Acting Dean, Faculty of Graduate Studies	Ex officio
Fairley, Kate	☑	☐	Student Senator	Elected by the students
Foster, David	☑	☐	Student Senator	Elected by the students
Fry, Kate	☐	☐	Student Senator	Elected by the students
Gagné, Lynda	☑	☐	Faculty of Human and Social Development	Elected by the Faculty
Ganley, Dale	☐	☒	Peter B. Gustavson School of Business	Elected by the Faculty
Garcia-Barrerra, Mauricio	☑	☐	Faculty of Graduate Studies	Elected by the Faculty
Gillen, Mark	☐	☒	Faculty of Law	Elected by the Faculty
Goto-Jones, Christopher	☐	☐	Dean, Faculty of Humanities	Ex officio
Gray, Garry	☑	☐	Faculty of Social Sciences	Elected by the faculty members
Greengoe, Nicole	☑	☐	Registrar	By invitation
Hallgrimsdottir, Helga	☐	☐	Faculty of Social Sciences	Elected by the faculty members
Haskett, Tim	☑	☐	Faculty of Humanities	Elected by the faculty members
Haynes, Carl	☐	☐	Student Senator	Elected by the students
Hicks, Robin	☑	☐	Faculty of Science	Elected by the faculty members
Hundza, Sandra	☑	☐	Faculty of Education	Elected by the Faculty
Husband, Alyssa	☐	☐	Student Senator	Elected by the students
Karpovskaia, Natalia	☑	☐	Student Senator	Elected by the students
Klein, Saul	☑	☐	Dean, Peter B. Gustavson School of Business	Ex officio
Koning, Hannah	☑	☐	Student Senator	Elected by the students
Krull, Catherine	☑	☐	Dean, Faculty of Social Sciences	Ex officio
Kuehne, Valerie	☑	☐	Vice-President Academic and Provost	Ex officio
Kurki, Helen	☑	☐	Faculty of Social Sciences	Elected by the Faculty
Kushniruk, Andre	☐	☐	Faculty of Human and Social Development	Elected by the Faculty
Laidlaw, Mark	☑	☐	Faculty of Science	Elected by the faculty members
Lepp, Annalee	☑	☐	Faculty of Humanities	Elected by the Faculty
Lewis, Susan	☑	☐	Dean, Faculty of Fine Arts	Ex officio
Liddell, Peter	☑	☐	Convocation Senator	Elected by the convocation
Lipson, Robert	☑	☐	Dean, Faculty of Science	Ex officio
Marck, Patricia	☐	☒	Dean, Faculty of Human and Social Development	Ex officio
McNally, Kirk	☐	☒	Faculty of Fine Arts	Elected by the Faculty
Nwoko, Ngozi	☑	☐	Student Senator	Elected by the students
Popova, Diana	☑	☐	Student Senators	Elected by the students
Prendergast, Monica	☑	☐	Faculty of Education	Elected by the Faculty
Rogers, Shelagh	☐	☒	Chancellor	Ex officio
Saint-Vil, Colin	☑	☐	Student Senators	Elected by the students
Salem, Joseph	☑	☐	Faculty of Fine Arts	Elected by the faculty members
Smith, Brock	☑	☐	Peter B. Gustavson School of Business	Elected by the Faculty
St. Clair, Ralf	☐	☒	Dean, Faculty of Education	Ex officio
Struchtrup, Henning	☑	☐	Faculty of Engineering	Elected by the Faculty
Tiedje, Tom	☑	☐	Dean, Faculty of Engineering	Ex officio
Ulysses, Alicia	☑	☐	Continuing Sessional	Elected by the Continuing Sessionals
Varela, Diana	☑	☐	Faculty of Science	Elected by the Faculty
Warburton, Rebecca	☑	☐	Faculty of Human and Social Development	Elected by the faculty members
Webber, Jeremy	☐	☒	Dean, Faculty of Law	Ex officio
Welling, Linda	☑	☐	Faculty of Social Sciences	Elected by the faculty members
Wright, Bruce	☑	☐	Head, Division of Medical Sciences	
Wright, Nancy	☑	☐	Associate Vice-President Academic Planning	By invitation
Wyatt, Victoria	☑	☐	Faculty of Fine Arts	Elected by the faculty members
Yadawad, Deepti	☐	☒	Student Senator	Elected by the students

EX OFFICIO MEMBERS - University Act: Section 35 (2) (a-f)
Chancellor: Shelagh Rogers (31/12/20)
President and Vice-Chancellor: Jamie Cassels, Chair
V.P. Academic & Provost: Valerie Kuehne
V.P. Research: David Castle
Dean, Peter B. Gustavson School of Business: Saul Klein
Dean of Education: Ralf St. Clair
Dean of Engineering: Thomas Tiedje
Dean of Continuing Studies: Jo-Anne Clarke
Dean of Fine Arts: Susan Lewis
Acting Dean of Graduate Studies: Stephen Evans
Dean of Humanities: Christopher Goto-Jones
Dean of HSD: Patricia Marck
Dean of Law: Jeremy Webber
Dean of Science: Robert Lipson
Dean of Social Sciences: Catherine Krull
University Librarian: Jonathan Bengtson

MEMBERS ELECTED BY THE FACULTIES
- Section 35 (2) (g)

BUSI:	Dale Ganley (30/6/19)	
	Brock Smith (30/6/18)	
EDUC:	Sandra Hundza (30/6/20)	
	Monica Prendergast (30/6/19)	
ENGR :	Peter Driessen (30/6/19)	
	Henning Struchtrup (30/6/20)	
FINE:	Carolyn Butler Palmer (30/6/19)	
	Kirk McNally (30/6/18)	
GRAD:	Sara Beam (30/6/19)	
	Mauricio Garcia-Barrera (30/6/20)	
HSD:	Lynda Gagné (30/6/19)	
	Andre Kushniruk (30/6/18)	
HUMS:	Jason Colby (30/6/18)	
	Annalee Lepp (30/6/19)	
LAWF:	Gillian Calder (30/6/20)	
	Mark Gillen (30/6/19)	
SCIE:	Neil Burford (30/6/20)	
	Diana Varela (30/6/20)	
SOSC:	Janni Aragon (30/6/18)	
	Helen Kurki (30/6/20)	

MEMBERS ELECTED BY THE FACULTY MEMBERS
- Sections 35 (2) (g)

Doug Baer - SOSC	(30/6/20)
Deborah Begoray – EDUC	(30/6/18)
Aaron Devor – SOSC	(30/6/20)
Garry Gray – SOSC	(30/6/19)
Helga Hallgrimsdottir – HSD	(30/6/18)
Tim Haskett – HUMS	(30/6/20)
Robin Hicks – SCIE	(30/6/18)
Mark Laidlaw – SCIE	(30/6/20)

MEMBERS ELECTED BY THE FACULTY
MEMBERS *(continued)*

Joseph Salem – FINE	(30/6/20)
Rebecca Warburton - HSD	(30/6/19)
Linda Welling – SOSC	(30/6/20)
Victoria Wyatt - FINE	(30/6/19)

MEMBERS ELECTED FROM THE STUDENT
SOCIETIES – Section 35 (2) (h)

Dheeraj Alamchandani (ENGR)	(30/6/18)
Pierre-Paul Angelblazer (SOSC)	"
Brent Cantarutti (GRAD)	"
Noor Chasib (SCIE)	"
Mackenzie Cumberland (SOSC)	"
Kate Fairley (BUSI)	"
David Foster (LAW)	"
Kate Fry (HUMS)	"
Carl Haynes (BUSI)	"
Alyssa Husband (EDUC)	"
Natalia Karpovskaia (SOSC)	"
Hannah Koning (FINE)	"
Ngozi Nwoko (GRAD)	"
Diana Popova (GRAD)	"
Colin Saint-Vil (SOSC)	"
Deepti Yadawad (HSD)	"

MEMBERS ELECTED BY THE CONVOCATION
– Section 35 (2) (i)

Rizwan Bashir	(30/06/18)
Chandra Beaveridge	(30/06/18)
Lauren Charlton	(30/06/18)
Peter Liddell	(30/06/18)

ADDITIONAL MEMBERS - Section 35 (2) (k)
Head, Division of Medical Sciences: Bruce Wright
Member elected by the Professional Librarians:
John Durno (30/06/18)
Continuing Sessional: Alicia Ulysses (30/06/20)

SECRETARY OF SENATE - Section 64 (2)
University Secretary: Julia Eastman

BY INVITATION - Seated with specified
speaking rights
Assoc. V.P. Student Affairs: Jim Dunsdon
Assoc. V.P. Academic Planning: Nancy Wright
Registrar: Nicole Greengoe
Associate University Secretary: Carrie Andersen